

Yearbook – Score Sheet

NAME of CLUB: _____ DISTRICT _____

Single member Garden Club: # of club members **Please Circle Below**

1. Under 20 2. 20-29 3. 30-44 4. 45-69 5. 70-99 6. 100-299 7. 300+

Format	Description	Points	Judging Score	Comments
15 points total				
Book Structure	Practical, convenient size, durable, neat	2		
Cover	Include club name, town, state organization, year, and appealing design. 3-ring binders used? Substitute a paper cover.	2		
Title Page	Include club name, town, state organization, year, # of dues paying members, and affiliated Organizations (district, region, NGC)	2		
Table of Contents	Number the yearbook pages and list topics on content page.	1		
Membership Roster	Complete mailing addresses, telephone #'s, email addresses.	2		
List of Club Officers, Committee Chairmen	Include list of officers and committee chairmen	1		
NGC Information	Name of NGC President, theme of the administration, NGC website	1		
Other Information	Name of Region Director, theme of Region, website. Name of State President, theme and state website	2		
Calendar of Events	List dates and locations for district/state/regional/national meetings and events to encourage members to attend and eliminate conflicts.	2		
Programs	Description	Points	Judging Score	Comments
50 points total				
Meetings	Minimum required by State = 7	3		
	List date and time of meeting, location with address	3		
	List name of speaker/s, qualifications, program title	4		
Topics	Variety of program topics (theme not required)	14		
Styles	Variety of styles of programs (lectures, tours, etc.)	12		
Speakers	Variety of speakers (specialists, members, etc.)	14		
PROJECTS	Description	Points	Judging Score	Comments
35 points total				
List Projects	Continuing and new projects (new not required)	15		
Project Description	Brief word description of projects: include location, name of chairman, how members participate, list of donations, in-kind donations, plans for maintenance. If applicable.	20		

Total Score _____