

INCOME VOUCHER

Garden Club of New Jersey

Deposit to: _____ CHECKING ACCOUNT or _____ MONEY MARKET ACCOUNT

The Checking Account is for ordinary business and projects intended to conclude by fiscal year end, April 30.

The Money Market Account is for donations or fundraising income which may accumulate for more than a year before being used. (examples: donations for Blue Star, Habitat for Humanity, Scholarships, dues for Landscape Council, etc. A small amount of interest will accrue to funds held here.)

DATE _____ SUBMITTED BY _____

COMMITTEE _____ CODE _____

CHAIRMAN _____

TOTAL AMOUNT OF CHECKS _____

TOTAL AMOUNT OF CASH _____

Check Number	Check Date	Check Amount	Check From

Mail Checking Account Transactions to:

Alison Stellita, Treasurer
111 Lonny Court
Toms River, NJ 08753

Mail Money Market Transactions to:

Jane Bianco, Asst. Treasurer
33 Ernston Road
Colonia, NJ 07067

DEPOSITED _____

Complete 3 copies: Mail 2 copies of completed form to Project Chairman with receipts. The Project Chairman then forwards the form and receipts to the Treasurer or Assistant Treasurer and keeps one copy for the committee file and report. Person submitting the form and receipts keeps 1 copy for his/her own records.